

## **Connected Cognition LLC**

### **Electronic Communication Policy**

The purpose of this policy is to maintain clarity regarding our use of electronic modes of communication in your work with Connected Cognition LLC and/or Robyn Migliorini, Ph.D., licensed psychologist in Oregon (#3051) and Massachusetts (#10958).

Electronic communications is common in our society, and many individuals believe this is the preferred method of communication with others, whether their relationships are social or professional. Many of these common modes of communication, however, put your privacy at risk and can be inconsistent with the law and with the standards of the profession of psychology. Consequently, this policy has been prepared to assure the security and confidentiality of your treatment and to assure that it is consistent with ethics and the law.

#### **Email Communications**

We use email communication only with your permission and only for administrative purposes unless we have made another agreement. That means that email exchanges and with our office should be limited to things like general requests for information about our services, scheduling and changing appointments or class attendance, billing matters, and other administrative issues. Please do not email us about clinical matters. Instead, please call us or wait until our next in-person meeting at the clinic. The telephone or face-to-face context simply is much more secure as a mode of communication.

#### **Text Messaging**

Because text messaging is an unsecure mode of communication, we do not send or respond to text messages related to our clinical or educational services. So, please do not text message us unless we have made other arrangements.

#### **Social Media and Web Searches**

In order to protect your confidentiality and uphold professional standards in psychology, we will not use web searches to gather information about you without your permission. Additionally, we do not interact with current or former patients or students on any social networking site, content-sharing site, blog, business review site, or other online platform. If we discover that we have accidentally established an online relationship with you via one of these platforms, we will cancel that relationship as a matter of policy.

Some business review sites may list Connected Cognition LLC and/or Dr. Migliorini automatically without our consent. If you find such a listing, please know that this listing is not a request for a review or rating. We do not solicit testimonial from any individual we have worked with. Please know that we cannot respond to online reviews or comments because of confidentiality restrictions.